

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

January 21, 1984

For the confidential information
of the Board of Trustee

THE UNIVERSITY OF WYOMING

Minutes of the Trustees
January 21, 1984

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THE UNIVERSITY OF WYOMING

Minutes of the Trustees
January 21, 1984

A meeting of the Trustees of the University of Wyoming was called to order by President McCue at 8:30 a.m. on January 21, 1984, in the Board Room of Old Main.

ROLL CALL

The following Trustees
were in attendance:

Chapin, Coulter, Gillaspie, Hinckley, McCue, Mickelson, Miracle, Quealy, Rochelle, Sawyer, Smith, Updike, and ex-officio members Veal and Rissler. Ex officio members Herschler and Simons were absent. Trustee Simons was present at all the committee meetings held on January 20, 1984.

APPROVAL OF MINUTES

President McCue asked if there were any corrections or additions to the minutes of the meeting of December 16, 1983. There were no corrections or additions and Mr. Rochelle moved that the minutes of December 16, 1983, be approved as circulated. The motion was seconded by Mr. Coulter, and it carried.

ACADEMIC ISSUES COMMITTEE

President McCue called on Trustee Miracle for a report from the Academic Issues Committee meeting held on January 20, 1984. Committee members Miracle, Hinckley, Sawyer, Simons, Updike, and ex officio members Veal and McCue attended the committee meeting, along with other

Trustees and University staff. Committee member Chapin was absent. The following report on the Academic Issues Committee meeting was given to the full Board.

HONORS PROGRAM IN THE COLLEGE OF
ARTS AND SCIENCES

The Academic Issues
Committee heard a

report by Dr. Janice Harris, Associate Professor of English, part-time Assistant Dean in the College of Arts and Sciences, and Director of the College of Arts and Sciences Honors Program, on the Honors Program in the College of Arts and Sciences. She said in 1982 a consultant group met with college deans, the honors committee, students, and honors course instructors. The consultants recommended strengthening the college's 20-year-old Honors Program by appointing a faculty director of the Honors Program and by developing a more coherent curriculum. The goals of the Honors Program were to be consistent with the new general education program. Subsequently, Dr. Harris was appointed as Director of the Honors Program and various committees began working on a four-year core curriculum. The four-year core curriculum which has been designed is to be implemented one year at a time with the freshman course offered for the first time during the 1983-84 academic year. Honors enrollment has risen more than 53 percent to approximately 186 students in Fall 1983. Discussion was held regarding the role the high school guidance counselors play in selecting students and encouraging students to participate in the Honors Program. Further, Trustee Simons advised of the current concern regarding entrance requirements.

This concluded the report from the Academic Issues Committee.

BUDGET COMMITTEE

President McCue called on Trustee Quealy for a report of the Budget Committee meeting held on January 20, 1984. Committee members Quealy, Gillaspie, Mickelson, Miracle, and ex officio members Veal and McCue attended the committee meeting, along with other Trustees and University staff. Committee member Chapin joined the committee meeting later. Based on discussions and recommendations from the Budget Committee, the following actions were taken by the full Board.

BOND AUDIT REPORT

Mr. Larry Lang of Alexander Grant and Company reported to the Budget Committee on the bond audit as required by the January 15, 1974, June 1, 1975-A, December 1, 1975-B and June 1, 1978 bond resolutions for the fiscal period ending June 30, 1983. This bond audit was conducted by his firm. Based on the Budget Committee's recommendation, Mr. Quealy moved acceptance of the Financial Statements and Auditors' Report, University of Wyoming Bond Funds, dated June 30, 1983, which was prepared by Alexander Grant and Company. The motion was seconded by Mr. Updike, and it carried.

APPROVAL OF CONTRACTS, GRANTS,
GIFTS, AND SCHOLARSHIPS

Based on the Budget Committee's recommendation, Mr. Quealy moved acceptance of contracts and grants in the

total amount of \$451,729 for the period November 24, 1983 through December 19, 1983. The motion was seconded by Trustee Updike, and it carried. Further, Trustee Quealy moved acceptance of the gifts and scholarships in the total amount of \$255,202.42 for the period November 12, 1983 through December 12, 1983. The motion was seconded by Mr. Gillaspie, and it carried.

BONDING FOR ANIMAL SCIENCE/
BIOCHEMISTRY BUILDING

President Veal reported to the Budget Committee that in 1979 the Wyoming Legislature authorized the University to proceed with planning for animal science facilities, which were subsequently extended to include biochemistry. That planning has been completed and the animal science/biochemistry facility has been given the highest priority for new construction for the 1985-86 biennium. Since it is unlikely, in view of the state revenue projections, that a general fund appropriation for the construction can be made in the immediate future and since there are very real safety concerns, particularly in the animal science abattoir where meats classes are being taught and in some of the biochemistry laboratories, Dr. Veal recommended to the Budget Committee that the University be authorized to seek legislative approval to issue \$11.5 million in bonds to finance construction of the first major phase of the animal science/biochemistry building. The \$11.5 million will finance construction of animal science classrooms, offices, an abattoir, and related teaching and research facilities, as well as all of the biochemistry classrooms, offices, and

laboratories. It will also meet all costs associated with the issuance of bonds, including establishment of the required debt service reserve. In the future the University will need to provide some \$6.2 million, based on 1983 dollars, to complete the total animal science/biochemistry project. Based on the Budget Committee's recommendation, Mr. Chapin moved that the University be authorized to seek the Governor's approval to take the request to the legislature for authorization to issue \$11.5 million in University bonds to finance the construction of the first major phase of the animal science/biochemistry building. Mr. Mickelson seconded the motion, and it carried.

INTERNAL AUDIT REPORT

As a matter of information only, Dr. Todd reviewed

the audits and responses as provided by Mr. Van Jacobson, Internal Auditor. Mr. Jacobson, with President McCue's approval, was out-of-town. Trustee Miracle is noted as taking exception to this procedure.

This concluded the report and recommendations from the Budget Committee.

PERSONNEL COMMITTEE

President McCue called on Chairman Miracle

for a report from the Personnel Committee meeting held on January 20, 1984. Committee members Miracle, Gillaspie, Updike, Sawyer, Smith, Quealy, and ex officio members Veal and McCue attended the committee meeting, along with other Trustees and University staff. Based on discussions and

recommendations from the Personnel Committee, Mr. Miracle moved that the following appointments, adjunct appointments, and administrative appointments be approved. The motion was seconded by Mr. Gillaspie, and it carried.

APPOINTMENTS

The following appointments were approved.

In the College of Agriculture

1. Michele K. Merfeld as Temporary Lecturer in Agricultural Extension for the 1983-84 fiscal year, effective November 1, 1983, at an annual (11-month) salary rate. This is a non-tenure track appointment.

In the College of Arts and Sciences

2. Kenneth R. Halcrow as Instructor in Zoology for the 1984 Spring semester, effective January 9, 1984, at an annual (9-month) salary rate. This is a non-tenure track appointment.

In the College of Engineering

3. Alan R. Hartley as Supply Instructor in Mechanical Engineering for the 1984 Spring semester, effective January 3, 1984, at an annual (11-month) salary rate. This is a non-tenure track appointment.

ADJUNCT APPOINTMENTS

The following adjunct appointments were approved. Adjunct appointments carry no tenure rights or salaries.

In the College of Engineering

1. William F. McTernan as Adjunct Assistant Professor of Civil Engineering, for the period January 3, 1984 to June 30, 1984.

In the Department of Aerospace Studies

2. Gary Boylan as Adjunct Assistant Professor of Aerospace studies, for the period July 1, 1984 through June 30, 1987.

ADMINISTRATIVE APPOINTMENTS

The following administrative appointments were approved.

In the College of Education

1. Arnold Willems, Professor of Curriculum and Instruction, as Head of the Department of Curriculum and Instruction for the period December 5, 1983 through June 30, 1987.

In the College of Human Medicine

2. Arnold N. Krause, Associate Professor of Family Practice, as Program Director for the Cheyenne Family Practice Residency Program, effective December 1, 1983.

In the future any salary adjustment accompanying an administrative appointment, must be shown in the Trustees' Report.

APPROVAL OF LEAVES OF ABSENCE
AND SABBATICAL LEAVES

Upon a motion by Trustee
Miracle, second by

Mr. Hinckley, the following leaves of absence and sabbatical leaves were approved.

LEAVES OF ABSENCE

Approval was granted for
the following leaves of

absence.

1. Jeri L. Bigbee, Assistant Professor of Nursing, for the 1984-85 academic year, to complete study for a terminal degree.

2. Samuel G. Taylor, Associate Professor of Business Administration, for the 1984 Spring semester, to complete research.

SABBATICAL LEAVES

As set forth in the

Regulations of the

Trustees, sabbatical leaves may be granted to any tenured member of the University faculty for the purpose of increasing the recipient's professional competence and usefulness to the University. A minimum of six years academic service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. A faculty member who fails to return to the University for at least one academic year immediately following a sabbatical leave shall be obligated to repay the amount of compensation received from the University during the period of his leave. Leaves for a full contract year are compensated at a rate equal to fifty percent of the faculty member's annual salary; leaves for a half-contract year are compensated at the annual salary rate.

The following sabbatical leaves were approved for the 1984-85 year, as indicated, subject to available funds.

1. Ivan Kaiser, Professor and Head of the Department of Biochemistry for the period January 1, 1985 to December 31, 1985.

2. Lowell Bangerter, Professor and Head of the Department of Modern and Classical Languages, for the 1984 Fall semester.

3. Audie Blevins, Professor of Sociology, for the 1985 Spring semester.

4. James Forrester, Associate Professor of Philosophy, for the 1984 Fall semester.
5. Anthony Glascock, Associate Professor of Anthropology, for the 1984 Fall semester.
6. Sami Hajjar, Professor of Political Science, for the 1985 Spring semester.
7. Duncan Harris, Associate Professor of English, for the 1984-85 academic year.
8. Janice Harris, Associate Professor of English and Assistant Dean of the College of Arts and Sciences (part-time), for the 1984-85 academic year.
9. Keith Hull, Professor of English, for the 1985 Spring semester.
10. Jason Lillegraven, Professor of Geology, for the 1984-85 academic year.
11. James Martin, Associate Professor and Head of the Department of Philosophy, for the 1985 Spring semester.
12. W. Hugh McGinley, Professor of Psychology, for the 1985 Spring semester.
13. Carl Niederer, Professor of Art, for the 1985 Spring semester.
14. A. Duane Porter, Professor of Mathematics, for the 1985 Spring semester.
15. Peter Shive, Professor of Geology, for the 1984-85 academic year.
16. Gary Smart, Associate Professor of Music, for the 1984-85 academic year.

17. William Smith, Associate Professor of Botany, for the 1985 Spring semester.
18. Scott Smithson, Professor of Geology, for the 1984-85 academic year.
19. James Steidtmann, Professor of Geology, for the 1984-85 academic year.
20. John Warnock, Associate Professor of English, for the 1985 Spring semester.
21. William Cooke, Professor of Statistics, for the 1984 Fall semester.
22. Shelby Gerking, Professor of Economics and Director of the Institute for Policy Research, for the 1985 Spring semester.
23. Raymond Marquardt, Professor and Chair of the Department of Business Administration, for the 1985 Spring semester.
24. William Schulze, Professor of Economics, for the 1985 Spring semester.
25. Samuel Taylor, Associate Professor of Business Administration, for the 1984 Fall semester.
26. Olive Church, Professor and Head of the Department of Vocational Education, for the 1984-85 academic year.
27. Duane Keown, Associate Professor of the University School, for the 1984-85 academic year.
28. August Auer, Professor of Atmospheric Science, for the period July 1, 1984 to June 30, 1985.
29. William A. Cooper, Associate Professor of Atmospheric Science, for the 1985 Spring semester.
30. William Lindberg, Associate Professor of Mechanical Engineering, for the 1984 Fall semester.

31. Larry Pochop, Professor of Agricultural Engineering, for the period July 1, 1984 through December 31, 1984.

32. Charles W. Huff, Professor and Director of Family practice/Casper, for the period September 1, 1984 through September 1, 1985.

33. Jackson Battle, Associate Professor of Law, for the 1984-85 academic year.

34. Robert Keiter, Professor of Law, for the 1984-85 academic year.

RETIREMENTS

Trustee Miracle moved
acceptance of the

following retirements. The motion was seconded by Mr. Sawyer,
and it carried.

<u>Name</u>	<u>Position</u>	<u>Effective Date of Retirement</u>
Angus J. Archibald	Zone Supervisor Custodial Department Physical Plant	3/2/84 with designation as <u>Retired</u>
Clarence F. Becker	Professor Agricultural Economics	1/19/84 with designation as <u>Emeritus</u>
Arland L. Grover	Registrar and Director of Admissions	9/25/84 with designation as Registrar <u>Emeritus</u>
Harold Wright	Plumber Physical Plant	1/6/84 with designation as <u>Retired</u>

RESIGNATIONS

As a matter of information
only, the following

resignations were reported to the Trustees.

1. Todd A. Cerni, Temporary Assistant Professor of Atmospheric Science, March 1, 1984.
2. James G. Millett, Lecturer in Business Administration, December 16, 1983.
3. Mark K. Petersen, Assistant Professor in Agricultural Extension, December 9, 1983.
4. Betty L. Swearingin, Lecturer in Journalism and Telecommunication, January 3, 1984.

PART-TIME APPOINTMENTS

As a matter of

information only, the

part-time appointments were reported to the Trustees.

This concluded the report and recommendations from the Personnel Committee.

ATHLETIC COMMITTEE

President McCue called

on Chairman Smith for

a report of the Athletic Committee meeting held on January 20, 1984. Committee members Rochelle, Coulter, Mickelson, Updike, Miracle, Smith, and ex officio members Veal and McCue attended the committee meeting, along with other Trustees and University staff. The following report on the Athletic Committee meeting was given to the full Board.

REPORT ON 1984 NATIONAL
COLLEGIATE ATHLETIC
ASSOCIATION CONVENTION

Dr. Cunningham reported
to the Athletic Committee

on the proceedings of the National Collegiate Athletic

Association Convention, held January 9-11, 1984, in Dallas, Texas.

Dr. Cunningham said of the 164 proposals on the agenda, 30 proposals were not considered due to the time limitations, and proposals numbered 35 through 38 received the most attention. Dr. Cunningham briefly summarized Proposals 35 through 38.

--Proposal 35 would have created a board of 44 presidents which would have had veto power over NCAA legislation. After 2 1/2 hours of discussion, Proposal 35 was defeated.

--Proposal 36, which passed, created the President's Commission of 44 members. This proposal enables presidents to submit legislation to be voted on by the members at its annual convention.

--Proposal 37 provided for legislative autonomy for Division 1-A football playing institutions which would have allowed only Division 1-A schools to vote on the bylaws specifically relating to Division 1-A. Basically, Proposal 37 was defeated by the votes from Division 2 and 3 schools.

--Proposal 38 established an annual Division 1-A meeting in the month of June. This proposal was initially defeated. Upon reconsideration, Proposal 38 passed.

EXTENSION OF CONTRACT
FOR HEAD FOOTBALL COACH

The Athletic Committee
discussed the standard

length of contracts for other institutions and the desirability of having similar terms at the University of Wyoming. Normally, coaches' contracts are extended for three years. Based on the Athletic Committee's recommendation, Mr. Smith moved that the contract for Head Football Coach Alan P. Kincaid be extended through January 31, 1987, to follow the standard three-year pattern. The motion was seconded by Mr. Rochelle, and it carried. Trustee Sawyer did not vote on the motion.

POLICY GOVERNING ANNUAL TERMS OF
APPOINTMENT FOR FOOTBALL AND
BASKETBALL COACHING STAFFS

At the Trustees'
request, the policy

governing appointments of football and basketball coaches was reviewed. Dr. Cunningham briefly discussed the history of the policy, which provides for special terms of appointment for football coaches (February 1 to January 31), and basketball coaches (April 1 through March 31). When originally adopted by the Trustees, the purpose of this policy was to allow the University to assess the performance of coaches in a timely manner at the conclusion of their respective seasons. Dr. Cunningham expressed the opinion that it is very important for the University to have complete flexibility in dealing with the terms and conditions of employment of its coaches at the conclusion of each season. Further, he discussed the various policies of other institutions. He noted that the University's policy governing annual terms of appointment for football and basketball coaching staffs is very similar to the policies of the other WAC schools which he had polled. It was the consensus of the Athletic Committee that the present policy should not be changed.

TITLE IX COMPLIANCE REVIEW
OF INTERCOLLEGIATE ATHLETICS

Dr. Cunningham reported
to the Athletic

Committee that the University had been advised that the Office of Civil Rights of the Department of Education would be conducting a compliance review of the University's Intercollegiate Athletic program. In connection with this

review, data has been submitted to the Office of Civil Rights. The Review Team will be on campus March 26-30, 1984, and the University will subsequently receive a copy of the Review Team's findings.

ITEMS FOR INFORMATION

Dr. Cunningham briefly reported on the status of the football recruiting program, the proposed new weight training facility, the Western Athletic Conference post-season basketball tournament, and the Cowboy Shootout which was held in Casper. Dr. Cunningham was congratulated for his excellent organization of the Cowboy Shootout, which was highly successful.

This concluded the report and recommendations from the Athletic Committee.

PHYSICAL PLANT AND EQUIPMENT COMMITTEE

President McCue called on Chairman Sawyer for a report from the Physical Plant and Equipment Committee meeting held on January 20, 1984. Committee members Sawyer, Coulter, Gillaspie, Rochelle, Smith, and ex officio members Veal and McCue attended the committee meeting, along with other Trustees and University staff. The following report on the Physical Plant and Equipment Committee meeting was given to the full Board.

PROGRESS REPORTS

Progress reports on the capital construction projects were reviewed. Dr. Todd and Morris Jones responded to questions from the Trustees.

DEFERRED MAINTENANCE

Dr. Veal furnished the
Committee members with

a listing of deferred maintenance requirements for the University in excess of \$10 million. The \$945,405 requested for deferred maintenance for the 1985-86 biennium addresses only the major high-priority projects.

This concluded the report from the Physical Plant and Equipment Committee.

DEVELOPMENT COMMITTEE

President McCue called
on Chairman Mickelson

for a report from the Development Committee meeting held on January 20, 1984. Committee members Mickelson, Gillaspie, Miracle, Sawyer, and ex officio members Veal and McCue attended the committee meeting, along with other Trustees and University staff. The full Board heard the following report on the Development Committee meeting.

CENTENNIAL CAPITAL CAMPAIGN

Dr. Veal reported to
the Development

Committee that Perk Robbins, the University of Georgia consultant on fund-raising, was unable to be present at the Trustees' meeting.

President Veal reported that the University of Wyoming has completed the preliminary planning and is now ready for a feasibility fund-raising study to be conducted. If arrangements with the UW Foundation for retaining a firm to conduct the required feasibility study are not satisfactorily completed by March 1, 1984, the University will take the

necessary steps to retain such a firm.

President Veal called on Dr. Hawes, who reported that he has been collecting information on successful capital campaigns from a variety of other universities, and has contacted the major fund-raising counsel firms with regard to their possible participation in a feasibility study. He related that he had conversations with senior executives in two of the major firms both of whom indicated a willingness to meet with the University initially on a no cost, no obligation basis. In order that the University can have some idea of what might be achieved here, he then discussed some of the successful capital campaign activities at the University of Michigan and at the University of Tennessee, including statistics regarding their relative sizes and levels of giving.

This concluded the report from the Development Committee.

COMMITTEE OF THE WHOLE

President McCue gave a report on the meeting

of the Committee of the Whole held on January 20, 1984.

Those present at this committee meeting included McCue, Chapin, Coulter, Gillaspie, Hinckley, Mickelson, Miracle, Quealy, Rochelle, Sawyer, Smith, Updike, Veal, Simons, and Rissler.

CRITERIA FOR TRUSTEE AWARDS

Discussion was held in the meeting of the

Committee of the Whole on the criteria for Trustees Award of

Merit. It is recognized that the Trustees Award of Merit should not be in competition or conflict with any other award given on campus, and that criteria for the award must be sufficiently broad to recognize a full range of achievements of students, faculty, staff, alumni or other supporters. Guidelines are recommended as follows.

Nominees for the Trustees Award of Merit may be submitted by any interested person or parties. All nominations shall be submitted in writing to the President of the University no later than one week prior to any meeting of the Trustees. The President shall refer all nominations to the Trustee's Committee of the Whole. That committee will consider the nominations in accordance with, but not limited to, the following criteria:

- Distinguished academic achievement meriting state, regional or national attention
- Exceptional classroom or laboratory work furthering the academic mission of the University
- Successful completion of complex committee work or special assignments
- Outstanding service to the University of Wyoming or its constituencies through the exemplary performance of a specific duty or obligation; through a superior level of performance over a period of time; through effective representation of student, faculty, staff, or alumni; or through notable contributions to the growth and well-being of the institution.

It is anticipated that the Trustees will have a latitude of discretion in considering nominations, and may elect to make multiple awards when merited by the achievement of student groups, faculty teaching, or research teams, or staff crews. Mr. McCue moved that the above guidelines be adopted. The motion was seconded by Mr. Sawyer, and it carried.

PRESIDENT'S REPORT

President Veal

reported to the

Committee of the Whole that a number of University students, faculty, and staff have distinguished themselves in ways worthy of the Trustees' attention.

For example, 189 students became eligible for the President's Honor Roll last semester by earning perfect 4.0 grade averages. Names were not read, but the President sent each a personal letter of congratulations and their names have been sent to their hometown news media.

Three students recently were named 1984 interns to the Buffalo Bill Historical Center in Cody. They are Linda Simnaker, Farson; Russel Tanner, Rock Springs; and Bruce Noble, Laramie.

Robert Hooker of Laramie, a junior in Theatre Education, has received considerable praise for his involvement with the University's Elderhostel program, a week-long academic program for senior citizens. He team-taught a class combining basic music and choreography to provide a memorable learning experience.

"Images", a series of 30-minute television programs produced by University students and staff, premiered January 8 on station KCWC in Riverton. The premiere episode captures the sights and sounds of the annual University of Wyoming Elizabethan Fair. The show was produced by Paula Wonnacott, University student from Rock Springs, and was directed by Tony Pederson, Division of Instructional Telecommunications Services staff member. The second "Images" episode, "Wild

Horses of Wyoming", is produced and directed by Rick Walters, another telecommunications services staff member.

Tom Mullin, television coordinator, recently made national presentations through a paper published in Issues in Higher Education and a videotape shown before the International Reading Association Conference in California.

Several faculty have been elected to national or regional offices. James T. Forrest, Head of the Art Department and Art Museum, is the first president of the board of directors of the newly formed Rocky Mountain Regional Conservation Center. Harold L. Bergman, Associate Professor of Zoology and Physiology, is the new vice president of the Society of Environmental Toxicology and Chemistry. Fee Busby, Head of Range Mangement is president-elect of the National Society for Range Management.

Due largely to Carlos Mellizo, Professor of Modern and Classical Languages, the University was one of the first American institutions to offer a course recognizing the importance of Spanish philosopher and essayist, Jose Ortega y Gasset. Last year, 1983, marked the 100th anniversary of his birth. All over the world, conferences and symposia honoring Gasset are taking place. A course was added to our offerings 10 years ago and this semester will focus on the 100th anniversary.

John Christopher, Dean of the School of Extended Studies, has been named Editor of the Journal of Adult Education and is chairman of the Elections Committee for the National University Continuing Education Association. He

also is serving as institutional and regional representative to the national board.

Ken Griffin, Director of Extended Credit Programs, is serving on the Wyoming Judicial Supervisory Commission and has published articles dealing with the politics of severance taxation, voting patterns in judicial retention elections, and deploying the MX in Wyoming.

Myron Allen, Assistant Professor of Mathematics, will be one of the three principal lecturers at a Princeton conference January 24-27. Professor Richard Ewing of the same department is the recipient of a three-year, \$250,000 grant from the U.S. Army Research Office to conduct ballistics research. The head of the department, Professor Ken Gross, has been asked to serve on an advisory committee for a new applied Mathematics Ph.D. program proposed at Florida Atlantic University.

Michael F. Joyce, a University of Wyoming Fulbright Scholarship winner, is nearing the conclusion of his master's degree program in Geography. He received the coveted Fulbright award in 1982 and used it for a year's research and study at the University of Trier, West Germany. After receiving his master's degree next May, he plans to enter a doctoral program in the Geo-sciences.

The University of Wyoming Honors Program, directed by Professor Janice Harris, was recently featured in a national publication, The Forum for Liberal Education.

These are but a few examples of the achievements of University students, faculty, and staff. Dr. Veal will

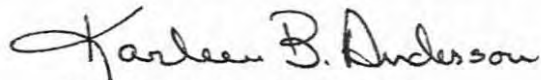
continue to publicize all such endeavors so that their good works do not go unnoticed.

This concluded the report from the Committee of the Whole.

ADJOURNMENT AND DATE OF
NEXT MEETING

There being no further business to come before the Trustees, Mr. Hinckley moved that the meeting be adjourned at 9:30 a.m. Mr. Coulter seconded the motion, and it carried. The next meeting of the Trustees is scheduled for March 15-17, 1984.

Respectfully submitted,



Karleen B. Anderson
Deputy Secretary